

K. C. H. ELEMENTARY SCHOOL

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Dear Parents/Guardians:

Over the last several months we have been working on an initiative that would provide every student in grades 3-8 with a Chromebook as a tool for their learning. One of our goals in implementing this initiative is to promote a “blended learning” model for instruction with increased technology integration. Currently, teachers and students are using technology on a regular basis to enhance their learning, expand their resources, collaborate with each other and demonstrate their knowledge through a variety of technology formats including Chromebooks, Google Classroom and Google Apps. With each student having a device dedicated to them for their use, our ability to advance technology as a tool for learning will be enhanced.

Last spring we submitted a proposal through the Smart Schools Bond Act to support the purchase of Chromebooks. After receiving approval, creating an implementation timeline, selecting equipment, and developing procedures and expectations, we are ready to begin our implementation stage and intend to distribute Chromebooks to students in grade 3 during the month of January.

Chromebooks will not travel home with students. They will be stored within the classroom and used when required for instruction. Each student will be assigned a Chromebook dedicated to them for their use only. This will allow students to practice the responsibility of caring for a device under the guidance of their classroom teacher.

During the week of January 9th, Ms. Elena Drescher (Director of Technology) and I visited all 3rd grade classes to discuss the roll-out of Chromebooks, expectations for storage/management, and to answer student questions. Our presentation slides are available to parents on the KCH website. Classroom teachers followed up by reviewing the proper care of Chromebooks with their students, which is also included in this mailing.

Attached to this letter is a technology sign-out form for students in grade 3. We are asking all students and parents to review, sign and return this form to classroom teachers. If you have any further questions about this initiative, please feel free to contact me.

In partnership,

Katherine J. Cook
Acting Principal
K. C. Heffernan Elementary School