

Davis Vision Enrollment Application



Employee Information (Please Print)

Employer Name/Group Number Marcellus Central School District		Reason For Application: <input type="checkbox"/> Addition <input type="checkbox"/> Reinstatement <input type="checkbox"/> Termination <input type="checkbox"/> Change <input type="checkbox"/> COBRA <input type="checkbox"/> Waive Coverage			Check Type of Coverage: Employee Only <input type="checkbox"/> Employee and Spouse or Domestic Partner <input type="checkbox"/> Family <input type="checkbox"/> Employee & Child <input type="checkbox"/> Employee & Children <input type="checkbox"/>		
Employee (Member) First Name / Middle Initial / Last Name							
Mailing Address			City	State	Zip code		
Employee (Member) Identification Number (last 4 digits of SS#)		Effective Date Month: May Day: 1 Year: 2021		Employee Status <input type="checkbox"/> Active <input type="checkbox"/> Hourly <input type="checkbox"/> Salary <input type="checkbox"/> Retired (Date) _____			To be completed by Account Administrator or Human Resources representative only: _____ Marcellus CSD _____ Group Number _____ Payroll Code _____ _____ _____ Subgroup Code Plan Code
Employee Phone Number			Employee Hire Date Month Day Year				

Please indicate the change(s) that you need to make to your record:

<input type="checkbox"/> Change of Name	<input type="checkbox"/> Change Birthdate	<input type="checkbox"/> Change Report Code	<input type="checkbox"/> Change in Group	<input type="checkbox"/> Change Enrollment	<input type="checkbox"/> Employee/Children	<input type="checkbox"/> Employee and Child
<input type="checkbox"/> Change of Address	<input type="checkbox"/> Change Effective Date	Existing _____	Number _____	Status to:	<input type="checkbox"/> Employee and	<input type="checkbox"/> Family
<input type="checkbox"/> Change of Phone	New _____	New _____	New _____	<input type="checkbox"/> Employee Only	<input type="checkbox"/> Spouse / Domestic Partner	

Complete If Applicable	First Name / Middle Initial / Last Name	Social Security Number	Change	Effective Date of Change			Sex	Check If		Birth Date*		
				MM	DD	YY		F/M	Student Over 19	Disabled	MM	DD
				Self			<input type="checkbox"/> Add <input type="checkbox"/> Term					
<input type="checkbox"/> Spouse <input type="checkbox"/> Dom. Part.			<input type="checkbox"/> Add <input type="checkbox"/> Term									
<input type="checkbox"/> Child <input type="checkbox"/> Other			<input type="checkbox"/> Add <input type="checkbox"/> Term									
<input type="checkbox"/> Child <input type="checkbox"/> Other			<input type="checkbox"/> Add <input type="checkbox"/> Term									
<input type="checkbox"/> Child <input type="checkbox"/> Other			<input type="checkbox"/> Add <input type="checkbox"/> Term									
<input type="checkbox"/> Child <input type="checkbox"/> Other			<input type="checkbox"/> Add <input type="checkbox"/> Term									
<input type="checkbox"/> Child <input type="checkbox"/> Other			<input type="checkbox"/> Add <input type="checkbox"/> Term									

"I certify that this enrollment information is true and correct."

_____ Member/Employee Signature

_____ Date

* Required for all Employee/dependents